



## Colorado Springs Charter Academy

Regular Board Meeting Minutes | February 12, 2026 | 4:33 PM | Location- CSCA

**Vision:** We kindle enthusiasm to craft bold and effective citizen-scholars

**Mission:** Colorado Springs Charter Academy is love for community expressed in action. We are entrusted with dear purchase, to bind our students' days of innocence and joy with structure, content and character. To accomplish this, we cultivate the individual potential of all our students by: providing academically rigorous, proven, content-rich educational programs; developing incisive analytical skills and well-stocked minds; fostering self-advocacy, passion, citizenship, and exemplary character; holding individualized high expectations; involving and welcoming parents and community members.

**CORE VIRTUES** – Respect & Responsibility/Self-Control & Discipline/Wonder/Charity/Courage/Love of Country/Faithfulness/Graciousness & Courtesy/Joy

### 1. Meeting Called to Order:

A regular monthly meeting of the Colorado Springs Charter Academy board of directors was called to order by Board Vice President Jill Gaebler at 4:33 PM

#### Roll Call

Board members present: President Jill Gaebler, Secretary Aster Klien, Patrick Foley and Philip Litner

CSCA staff attending the meeting: HOS Zoe Ann Holmes, Kevin Dolley, Kristopher Hayward, Pamela Hayward, Lisa Rafferty, and We Lancaster

Others attending the meeting: Sarah Siegrist from Abacus Accounting

**2. Public Comments:** Kristopher Hayward (former board member; current advisor) provided public comment and delivered documents to the Board. Mr. Hayward raised concerns regarding bylaws posted to the school website (late December/early January), including certification language and governance process changes. He alleged the Board President Jill Gaebler directed Kevin Dolley to post the bylaws to the website and that the bylaws were altered and posted without proper authorization. Mr. Hayward stated he was serving a cease-and-desist letter and requested corrective actions, including retraction of the posted bylaws, preservation of records related to board governance/bylaws, and additional governance actions. Mr. Hayward also called for the resignation of Board President Jill Gaebler and Board Secretary Aster Klien, stating that Ms. Kleins board term had expired and had not been renewed. The Board received the materials. No Board response was provided during the public comment.

### 3. Approvals:

**Motion was made to approve the January 15, 2026, meeting minutes.**

- Motion: Philip Litner
- Second: Aster Klien

#### **Executive Session**

**A motion was made to enter executive session for an update regarding the Best Grant.**

- Motion: Patrick Foley
- Second: Aster Klien

#### Policy Approvals:

##### Title IX Policy Update

A motion was made to approve the Title IX policy updates as presented (including updated definition language and naming the Title IX Coordinator in the policy).

- Motion: Patrick Foley
- Second: Philip Litner
- Vote: Unanimous/Passed

##### Restraint Policy Update (Removal of Seclusion Language/Reset Room Language)

A motion was made to approve the restraint policy updates as presented (removing seclusion language and reflecting updated “temporary monitored safe area/reset room” language).

- Motion: Patrick Foley
- Second Philip Litner
- Vote: Unanimous/Passed

### 4. Other Items:

#### **Head of School Report (Mrs. Holmes)**

- Enrollment reported as 250 students (K-8)
- Marketing/enrollment outreach updates included: Parent Choice event (January 24, 2026) ongoing marketing efforts, social media/text campaigns, tours during school hours, and upcoming open houses (February 19 evening and February 28 morning).
- Safety/security drill update: surprise fire drill conducted; continued required drills.
- Hiring update: janitorial staffing brought in-house; posting/interviews for a middle school writing/ELA position for 2026-27 school year.
- Academic/professional development: PLC work; attendance at Core Knowledge conference; CMAS/CAMAS preparation and scheduling; formal teacher evaluations upcoming.
- Finance/admin updates included SDS transition support/training and BEST Grant kickoff meeting participation.

#### **PTO Report (Patrick Foley on behalf of PTO President)**

- Butter Braids fundraiser raised \$914.00.
- PTO approved a \$700.00 grant toward fifth grade transportation to Peterson Space Force Base.
- Silent auction scheduled February 20-22.
- Readathon scheduled March 2-6.

#### **SAC Report (Pamela Hayward)**

- Sac did not meet this month due to competing priorities.
- Planned event adjustments discussed; family event shifted to a game night to align with PTO activities.

### **Finance Update (Sarah – Abacus/Accounting)**

- Financial reports reviewed from new SDS accounting platform, including General Fund year-to-date-revenues/expenses (July-Dec) and discussion of budget-to actual trend.
- Discussion included categorization/coding transitions, renaming report lines for clarity, and overall financial position.
- Additional funds reviewed at a high level: Fund 23 (clubs/activities), Fund41 (BEST Grant tracking), and Fund 51 (Building Corporation).
- Balance sheet reviewed, including cash management and interest earnings considerations.

### **5. Adjourn**

\* Motion to adjourn at 5:57 by Philip Litner, Aster Klien Second, unanimously approved.

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