

Board Approved 9.11.2025

Colorado Springs Charter Academy Parental Involvement Policy/Parent Commitment

NOTE: Each school receiving funds under Title I, Part A of the Elementary and Secondary Education Act (ESEA) must develop a written school-parent policy that is jointly developed with parents for all children participating in Title I, Part A activities, services, and programs. The compact, also jointly developed with parents, is part of the school's written parental involvement agreement (policy) developed by the school and parents under section 1118(b) of the ESEA. The compact must outline how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.

Involvement of Parents in the Title I Program

Colorado Springs Charter Academy will:

- Involve parents in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.
- Involve parents in the joint development of any school wide program plan, in an organized, ongoing, and timely way.
- Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.
- Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
- Provide parents of children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
- On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.
- Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts, and reading. Provide each parent with timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I.

School Responsibilities

Colorado Springs Charter Academy will provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to meet high student academic achievement standards by providing direct instruction aligned to the Core Knowledge Scope & Sequence through the CKLA Reading curriculum- founded on the Science of Reading- and through the Big Ideas math curriculum. The school will also build student character through its use of Love and Logic, Core Values, and SWPBIS. Our teachers will receive on-going professional development and coaching in effective teaching techniques and behavior management. Our students will benefit from fluid, data-driven performance grouping in reading and math.

Colorado Springs Charter Academy will hold mandatory and optional parent-teacher conferences to communicate student progress and achievement. There will be one mandatory parent-teacher conference in October and an optional parent-teacher conference in April. Parents may also request a meeting with teachers at any time.

Colorado Springs Charter Academy Staff will provide parents with frequent reports on their children's progress through mid-quarter progress reports, report cards, and formative and summative assessments.

Colorado Springs Charter Academy Staff will provide parents with reasonable access to teachers via phone or email to set up meetings at the parent's request. Parents and teachers may also communicate frequently through ParentSquare.

Colorado Springs Charter Academy Staff will provide parents opportunities to volunteer and to observe classroom activities at any time.

Parent/Guardian Commitment Form

Colorado Springs Charter Academy distributes to parents a Commitment Form. The form, which has been jointly developed with parents, outlines how parents and students will share the responsibility for improved academic achievement with the school.

Accessibility

Colorado Springs Charter Academy provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand. ParentSquare allows all school communications to be received in a parent's language of choice.

PARENT/GUARDIAN COMMITMENT FORM

We fully commit to CSCA in the following ways:

- We will support the rigorous curriculum by regularly asking our child about school activities, checking grades in Parent Portal, checking teacher pages, and checking my child's planner nightly (or as frequently as appropriate for the grade level).
- We understand that our child must follow all CSCA rules to protect the safety, interests, and rights of all individuals in the classroom (including technology use).
- **We, not the school, are responsible for the behavior and actions of our child(ren).**
- We will do everything with *excellence*, approach others and situations with *positivity*, be a person of *integrity*, treat students, parents, and staff with utmost *respect*, and act in a manner that reflects and exemplifies *citizenship*.
- We will make sure our child arrives at CSCA on time every day, at my assigned time.
- We understand that arrivals after 7:55 a.m. will be considered tardy.
- We will ensure that our child is in school every day, except for illness or other legitimate reasons. We agree to make every attempt to schedule appointments after school when possible and will refrain from scheduling regular appointments during school hours. If our child is going to miss school, we will notify the office by 10:00 a.m., and we will read carefully all the communication the school sends us, such as newsletters.
- We will always help our child in the best way we know how, and we will do whatever it takes for him/her to learn. We will provide a time and place for homework, and we will help our child develop good time management skills.
- We will monitor our child's homework every night, let him/her ask the teacher if there is a problem with the homework, and read with him/her every night or encourage him/her to read on their own.
- We will always make ourselves available to our children, the school, and any concerns they may have.
- We will attend parent-teacher conferences when scheduled.
- We will ensure that our child takes the necessary assessments and puts forth their best effort in doing so.
- We will make sure our child follows CSCA's uniform policy.
- We will support the school by volunteering 40 hours per year (or 20 hours per year for single-parent families). If you are unable to complete these hours, reach out to the Head of School.

Student Commitment

I understand that the following is expected of me:

- I will do everything with *excellence*, approach others and situations with *positivity*, be a person of *integrity*, treat students, parents, and staff with utmost *respect*, and act in a manner that reflects and exemplifies *citizenship* and our Core Virtues.
- I will arrive at CSCA on time every day at the assigned time and follow CSCA's uniform policy.
- I will work, think, and behave in the best way I know how, and I will respect the rights of other students in the school and their right to learn.
- I will complete my homework each night and raise my hand to ask questions in class if I do not understand.
- I will follow the Love and Logic principles. When I don't, I will tell the truth to my teachers and accept responsibility for my actions. I understand that I am responsible for my own behavior. I will follow the teachers' directions.

Parent Signature

Student Signature

Date