



Colorado Springs Charter Academy

Regular Board Meeting Minutes October 23, 2025 | 4:30 PM | Location- CSCA

Vision: We kindle enthusiasm to craft bold and effective citizen-scholars

Mission: Colorado Springs Charter Academy is love for community expressed in action. We are entrusted with dear purchase, to bind our students' days of innocence and joy with structure, content, and character. To accomplish this, we cultivate the individual potential of all our students by providing academically rigorous, proven, content-rich educational programs; developing incisive analytical skills and well-stocked minds; fostering self-advocacy, passion, citizenship, and exemplary character; holding individualized high expectations; involving and welcoming parents and community members.

CORE VIRTUES – Respect & Responsibility/Self-Control & Discipline/Wonder/Charity/Courage/Love of Country/Faithfulness/Graciousness & Courtesy/Joy

1. Meeting Called to Order

A regular monthly meeting of the Colorado Springs Charter Academy board of directors was called to order by Board President Jill Gaebler at 4:33 PM

Roll Call

Board members present: President Jill Gaebler, Treasurer Andrew Johnson, and Secretary Aster Klien.

CSCA staff attending the meeting: Zoe Ann Holmes, Minutes Recorder Virginia Rucker, IT Support Kevin Dolley.

CSCA guest attending the meeting: Abacus Accounting - Sarah Siegrist Advertising Team: Kyle Blakely & Allison Cortez. PTO member attending Patrick Foley. Teachers, Kristopher Hayward & Kristen Ross

2. Approvals

Approval for September 11th & 24th Board Meeting Minutes. Motion by Aster Klien and second by Andrew Johnson, and was unanimously approved.

CBIZ Payoff – There was a vote to pay off an outstanding \$67,000 for the ERTC tax credit from the IRS Andrew Johnson made motion, Astrer Klein second, and it was unanimously approved.

3. Other Items:

Advertising team:

The team spoke about marketing and enrollment. They see no pattern for why the numbers are what they are. They would like to send surveys out to families that have left the school to get insight as to why they moved to other schools. They also spoke about boosting enrollment with advertising more with social media and revamp our website. Possibly increase the budget for marketing.

Enrollment Discussion:

Why students are leaving parents don't like rules, teachers moving, students aging out, concerns with teachers leaving in the middle of the year, etc.

Currently have 253 students on count window.

Financial Team:

Sarah stated that we are on track for where we need to be with the budget. The Audit went well and there were no concerns. The Audit will be put on the website. Addressed that we will be transitioning from Quickbooks to a new accounting software SDS (Specialized Data Systems). This is a much more user friendly software.

4. Adjourn

* Motion to adjourn at 6:00 pm by Andrew Johnson, Aster Klien second, unanimously approved.

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