



Colorado Springs Charter Academy
Board Meeting Minutes | November 19, 2020

Preliminaries

Call to order: 6:34 pm

Members Present: Deanna Shrewsbury, McCrea Andersen, Gabi Snodgrass, Kobi Chumash, Summer Groubert, Amanda Duplantis, Eric Fedders

Members Absent: None

Staff/Others Present: Dan Ajamian, Kayla Matos, Kristen Lange, Andrea Davis, Amber Davis, Najah Lamborn, Kristie Kehm, Sharolyn Liljekvist, Jennifer Vogland

Reading of School Vision & Mission

Public Comments: Sharolyn expressed that things are going well under the current circumstances

Approval of Agenda: Motion to approve the agenda as posted. Motion passed.

Approval of Minutes: Motion to approve the October 15, 2020 minutes with no changes. Motion passed.

Reports

❖ Financials-Kristen Lange

- Incorporated grant funding in the budget to give a full picture
- Have enough in savings to cover projected deficit
- Budgeted for 404, end count was 383. Financial impact close to 160K on all per pupil funding.

❖ Enrollment-Kristen Lange

- Confirmed 384
- Discussing impact of enrolling new students during this time with transitions between in person and remote learning

❖ School Updates:

- **Head of School: Dan Ajamian**
 - Staff support initiatives-early release, teacher rep program, staff workdays, additional aid to online team, staff lunch, PTO staff support, Drive Line parent volunteers, streamlining expectations, quarantine notices, and spirit days
 - Closer to being fully staffed-EA, sub, and front desk positions remain open
 - Discussion on decision made regarding school after Thanksgiving
- **Academic Dean: Kayla Matos**
 - Flexibility of staff is very appreciated, and everyone is stepping up
 - Teacher Rep Program-5 teacher reps, representing the upper and lower elementary, middle school, and specials. 2 meetings completed so far
 - Online learners testing protocol
 - Prepping for remote learning plans to share with staff and families
- **Dean of Students: Andrea Davis**
 - Safety protocols are all in the update process to make sure we are following best practices

We kindle enthusiasm to craft bold and effective citizen-scholars.

- ERT Tabletop trainings
- Building relationship with local police department
- Approved for grant through the Colorado School Safety Resource Center
- School Sick Out Policy being worked on
- **Director of Operations: Kristen Lange**
 - Repair estimations reviewed
 - Boiler service/repair to be scheduled in the Spring
 - Rental home assessment and back of Middle School assessment for drainage mitigation
 - 5-year plan for long term repairs
- **Teacher Representative: Sharolyn Liljekvist**
 - Suggestion of dedicated online teacher
 - Appreciative of being checked in on by administration
- **PTO Representative: Amber Davis**
 - Finished fundraiser- 165 boxes sold and earned a little over \$2K for the school!
 - Dinner night at Panda Express, waiting on final results.
 - Staff event-cold night prevented some attendance
 - Working on selling anniversary shirts
 - Online holiday shop is opening soon
 - Continuing with the Adopt a Staff member program
 - Working on getting more Drive Line volunteers and shifts covered
 - Monies raised could go to electronic marquee, PA system, or any other safety measures that need additional support.

Board Topics

- ❖ Committee Reports: SAC, Facilities
- ❖ Upcoming Events: Governance Training-December 3rd from 4-6pm
- ❖ Key Points
 - Monumental effort that teachers and staff have been putting in to give our students the education they need
 - PTO effort—adapting to fundraising during a pandemic. Great job!
 - Safety grant awarded
- ❖ Motion to move into executive session. Motion Passed.

Executive Session

- ❖ C.R.S. § 24-6-402(4) Personnel Matter: SWOT Report

Meeting Close 9:09 pm

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