



Colorado Springs Charter Academy  
Board Meeting Minutes | January 21, 2021

## Preliminaries

**Call to Order: 6:35 PM**

**Members Present:** Deanna Shrewsbury, McCrea Andersen, Amanda Duplantis, Eric Fedders, Summer Groubert, Kobi Chumash

**Members Absent:** Gabi Snodgrass

**Staff/Others Present:** Dan Ajamian, Kayla Matos, Kristen Lange, Andrea Davis, Amber Davis, Kristie Kehm, Christina Rausch, Najah Lamborn, Shannon Larson, Miranda Garzaniti

**Reading of School Vision & Mission**

**Public Comments**

**Approval of Agenda:** Motion to approve the agenda as posted. Motion passed.

**Approval of Minutes:** Motion to approve the December 17, 2020 minutes with no changes. Motion passed.

## Reports

### ❖ Financials-Kristen Lange

- Anticipating dipping into savings to cover loss.
- Potential grant funding opportunities in the pipeline.
- Additional PPP money is also a possibility.

### ❖ Enrollment-Kristen Lange

- 388 current student count with several new students pending.
- 56 students in the lottery
- Reviewed marketing sources for lottery applicants.
- Encourage everyone to post reviews on Google and/or Facebook to help boost online presence for prospective families who are searching online.
- Goal hosting 2 info nights a month

### ❖ School Updates:

- **Head of School: Dan Ajamian**
  - No quarantines since November
  - Revamp of attendance policy in response to online learning and feedback from staff
  - Parent Town Halls happening monthly.
  - Monthly office hours for staff
  - PTO helping with Parent Challenge Event
  - Link shared with staff members to sign up for vaccinations.
- **Academic Dean: Kayla Matos**
  - On second round of teacher one on ones
  - Started doing observations online

*We kindle enthusiasm to craft bold and effective citizen-scholars.*

- Starting to prep for CMAS
- 14 students able to leave intervention after Dibels Testing.
- **Dean of Students: Andrea Davis**
  - January marked 1-year EPIC Culture initiative
  - Student Services-number of referrals are increasing. Working on trying to meet that need with additional staff.
  - ELL access testing is underway
  - CogAT testing happening in February
  - ERT tabletop trainings
  - PA system – gathering quotes
  - Grant received for threat assessment. Established team to receive training and putting together a threat assessment plan.
- **Director of Operations: Kristen Lange**
  - Revising the budget
  - A Team responsibilities and cross training
  - Focusing on enrollment and advertising
- **Teacher Representative: Christina Rausch**
  - Getting teachers invested in EPIC
  - Happy with the updated attendance policy
  - Thinking about different ways to help increase student enrollment.
- **PTO Representative: Amber Davis**
  - Planning Valentine’s day candy grams
  - Working on a replacement for the bake sale-gathering recipes for a cookbook
  - Anniversary Shirt Photo Contest
  - Donations for catered staff lunch to replace Adopt a Staff

## Board Topics

- ❖ Committee Reports: Finance Committee to report during Financials & Governance Committee
  - Priorities identified: Salaries, Rental Properties/Repairs, Playground, PA System
- ❖ New Policies proposed: Registered Sex Offender Policy, Policy for Adherence to Court Ordered Custody Agreements
  - Motion to approve the Sex Offender Policy as drafted. Motion Passed.
- ❖ Upcoming Events: Charter League Conference
- ❖ Key Points
  - Although it’s been a difficult year, everyone is hanging in there and looking forward to next school year
  - Enrollment numbers are improving and great ideas to continue encouraging reviews and word of mouth
- ❖ Motion to move into Executive session. Motion Passed.

## Executive Session

- ❖ C.R.S. § 24-6-402(4) Personnel Matter: Review of Data from All Staff & Family Surveys

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