



## Colorado Springs Charter Academy

Regular Board Meeting Minutes | July 20, 2023 | @6:30pm | Location- CSCA Computer Lab

**Vision:** We kindle enthusiasm to craft bold and effective citizen-scholars

**Mission:** Colorado Springs Charter Academy is love for community expressed in action. We are entrusted with dear purchase, to bind our students' days of innocence and joy with structure, content and character. To accomplish this, we cultivate the individual potential of all our students by: providing academically rigorous, proven, content-rich educational programs; developing incisive analytical skills and well-stocked minds; fostering self-advocacy, passion, citizenship, and exemplary character; holding individualized high expectations; involving and welcoming parents and community members.

**EPIC** - Excellence/Positivity/Integrity with Respect/Citizenship

### 1. Meeting Called to Order

A regular monthly meeting of the Colorado Springs Charter Academy board of directors was called to order by Bobby Adams, Board Chair at \_\_6:33\_\_pm

#### Roll Call

Board members present were: Board Chair Bobby Adams, Vice President Jill Gaebler, Treasurer Jennifer Smith, Secretary Sarah Shaffer, Kristopher Hayward

Out of country Aster Klein – joining via google meets

CSCA staff attending the meeting: HOS Zoe Ann Holmes, Kevin Dolley IT, and Wes Lancasater, Kelly Miller

### 2. Approval of Agenda and Prior Meeting Minutes

Jill Gaebler made a motion to approve the minutes from the board meeting of June 8, 2023 Bobby Adams seconded the motion. Motion passed unanimously.

Sarah Shaffer made motion to strike agenda items that were voted on last month. Jill Gaebler seconded. Motion passed unanimously.

### **3. Public Comment**

Board President, Bobby Adams requested any public comment. No public comment.

### **4. Presentations and Reports**

#### **A. HOS Report – Zoe Ann Holmes**

Mrs Holmes gave updates on current enrollment numbers, new staff hiring/interviews, Effct adds and marketing, safety updates, and BEST Grant updates. COSiloveyou wants to partner with the school again in the fall for volunteer day and also backpack bash for students who are in need.

Sarah Shaffer made a motion for Wes Lancaster to move forward with safety window tinting on the Middle School Building. Jill Gaebler seconded. Motion passed unanimously.

#### **B. Abacus Financial Report – Scotty Ferguson**

The board reviewed the final 2022-2023 budget as per end of fiscal year. There are a few things that need to be added in including some Grant money and a few invoices the new business director found from last year.

#### **C. Facilities Update – Wes Lancaster**

Floors done, classrooms painted, windows that needed replacing are under way. Summer upgrades are going well

Drainage NEEDS to be taken care of, will require renting some equipment to reroute watershed off of Palmer Park so that flooding doesn't happen again.

#### **D. IT Update – Kevin Dolley**

Huge upgrade but other aspects need upgrading so everything is in sync. All that is underway, Raintech's lack of response being the primary stall point.

The new website continues to be updated. There was discussion regarding various ways to make things as user friendly for parents as possible.

Powerschool is in the process of getting rolled over to the new year. Old students are being removed and new students being added in.

### **5. Board Action Items**

#### **A. Rental Properties – Jill Gaebler**

Update: two developers have looked at the land – A for profit company who does multi-family housing, has come out twice, once with architect and construction team. A nonprofit who builds tiny homes has also come out. They are currently building for D2 for teacher housing. Both options include a 99 year lease so school gets rental income on the land. Discussion ensued regarding moving forward to upgrade the properties into workforce housing, partnering with one of the two companies who are putting together proposals. Discussion ensued regarding importance of community buy-in and possibility of partnership with the city for funding since workforce housing is a priority for the city government. Possible option to open some of the units to D11 teachers if CSCA staff does not need all the units. A survey for CSCA teachers is being put together to send out at the beginning of the school year to assess interest/needs regarding onsite housing.

**B. New Business Director, Access to all banking**

Sarah Shaffer made a motion to give Dr Joseph Carlson full access to all bank accounts and financial software for accounting duties associated with his as role business director for CSCA. Jennifer Smith seconded. Motion passed unanimously.

**6. Board Action Items: Consent Agenda**

No consent agenda items.

**7. Executive Session**

No executive session called.

**8. Other Business**

Kelly Miller asked to verify that the Strategic Plan is ready for teachers to use for setting their goals. That will be emailed to all staff since it is not yet on the new website.

**9. Future Meeting Topics**

Jill Gaebler will follow up with Darcy regarding rental properties and have a presentation for the board at the August meeting.

**10. Adjourn**

Sarah Shaffer made a motion to adjourn the meeting. Jen Smith seconded. Motion passed unanimously at 8:08 pm.

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