Colorado Springs Charter Academy

Regular Board Meeting Minutes | September 10, 2026 | 5:00 PM | Location- CSCA

Vision: We kindle enthusiasm to craft bold and effective citizen-scholars

Mission: Colorado Springs Charter Academy is love for community expressed in action. We are entrusted with dear purchase, to bind our student's days of innocence and joy with structure, content and character. To accomplish this, we cultivate the individual potential of all our students by: providing academically rigorous, proven, content-rich educational programs; developing incisive analytical skills and well-stocked minds; fostering self-advocacy, passion, citizenship, and exemplary character; holding individualized high expectations; involving and welcoming parents and community members.

CORE VIRTUES - Respect & Responsibility/Self-Control & Discipline/Wonder/Charity/Courage/Love of Country/Faithfulness/Graciousness & Courtesy/Joy

1. Metting Called to Order:

A regular monthly meeting of the Colorado Springs Charter Academy board of directors was called to order by Board Vice President Aster Kelin at 5:02 PM.

Roll Call

Board members present: Vice President Aster Klein, Treasurer Patrick Foley, Secretary Philip Lintner

CSCA staff attending the meeting: Kevin Dolley, Zoe Ann Holmes, KC Krumpak, Dr. Pamela Hayward, Kristofer Hayward

Others attending the meeting: Sarah Siegrist, Josh Diesqual

2. **Public Comments:** None

3. **Approvals:**

Approval of the August 15, 2026 Regular Board Meeting

- The Board reviewed the August 15, 2026 Regular Board Meeting Minutes
- Motion to Approve: Philip Lintner
- Second: Patrick Foley
- Vote: Unanimous/Passed

4. **Other Items:**

SAC Report:

Dr. Hayward gave the School Accountability Report Their first meeting was Tuesday, September 1st, 2026. They were unable to do a meeting in August. They had a few new members attend plus both the interventionists Lori England & Jen Venezuela, Spanish Teacher, Jorge Amaya, & Cindy Welsch a long-time member all attended. They looked at data from last spring, looking at the NWE data and compared it to the goals in the UIP plan. No direction from CSI yet about this years UIP. Goal is to meet in the next week to work on rough draft and finalize in October. If the board would like a presentation, Dr Hayward can do that at the next board meeting.

PTO Report:

- They will be doing their Trunk or Treat on October 23rd. If you would like a space, you can save a place on Sign-up Genius.
- Soccer Buddies – 15 kids. People registering on 2 platforms. Assembly and Soccer Buddies.
- Looking into Grant for $1000. For reversable soccer jerseys for away games
- Approved 2 Grants for Field Trips

Head Of School Report:

- September 10th, 2026, our theme is Building B.E.S.T – B is for Belonging. Next meeting you will get the next letter. Meaning.
- Current enrollment is 262.
- SSD Grant should be in CSCA by the end of the month. The amount that we are award $34,953.00. To be used for school safety & security. The grant is for some fencing and new radios.
- We had our first Annual Fire Inspection with the Fire Marshall. It went well, however there where a few minor correction that need to be made. Mr. Lancaster has already made the corrections. There were concerns about cracks in the floor at the Middle school. Michelle Fisher, OR for the BEST Grant, gave further details to the Fire Marshall.
- CPI Trainning is September 22, 2026. Four staff members will be attending.
- NWEA testing was completed today. This will give a baseline of where each student is achieving on their benchmarks. Teams will be looking at the data in October.

- Audits for the teachers will begin in mid-September.
- Dibels testing is scheduled 6 through the 8th.
- STAR Base field trip for the 5th grades on Peterson Air Force Base allowed the students to have experience in STEM, robotics, 3D printing and even military dog training. Buses are not allowed on the base so we used vans instead. We will no longer be using buses due to the cost so all of the field trips will now be using vans.
- SAC has meet and a few members will be looking at data for UIP.
- Eligibility checks take place weekly for students who represent CSCA on the athletic teams.
- September 15th a professional Reading Cohort consisting of 3 staff members to assist younger students in becoming proficient in reading.
- After school clubs – Art Club, Aviation, Club, Band, Choir, and Lego Robotics.
- Athletic teams – Cross Country (Boys & Girls, Soccer (Boys), and Volleyball (girls for Fall.
- Switchbacks Game night, tomorrow night. They have tickets and Mrs. Holmes will also be attending. They will get to participate in the youth parade and attend the game with family and friends. Large donation from a family to help support the soccer team with cost of uniforms, etc.
- Award given to Mr. Kristofer Hayward from the 2026 Best of the Springs for the Silver Award winner for Best Middle School Educator for Science

Financial Reports:

- Sarah Siegrist review of July, shows a profit of $96,000. That is to be expected, the profit is due to smaller payroll.
- There is no audit draft as of yet. Everything has gone fine and the auditors have not reached out for further information. It is due to CSI by the end of the month.
- During the Finance committee meeting they discussed opening up another bank account for just the transactions for BEST Grant so money is not commingling with the normal operating account. If there was a separate account, payments can be issued out of that checking account. We are doing account for the Grant in fund 41. When the state starts giving us money back for our reimbursement request it would be better to have it all in its own account. This would be something that the Board would have to approve and sign off on.
- Finance shared folder has been created for the Board. All financials can be placed in folder so they can be looked at the Boards leisure.

5. **Executive Session started:**

All nonmembers excused. Mrs. Holmes asked if Mr. Dolley could stay to run IT equipment. Permission granted.

Board Business:

- In the Finance meeting it was request that the Board Meeting be moved to the 3rd week so finances will be ready to review. Having it the 2nd week is too early to close the books. The Board discussed moving the meeting to Wednesday, the 3rd week of the month at 4:00pm. Will check the bylaws to see if they need to change them.
- Discussed documents that need to be signed by the Board: if documents that need to be signed by a Board member when the President is not available to have the Vice President sign if applicable.
- Discussed opening second checking account with Vectra Bank for the BEST Grant. Tabled for the next meeting.
- Facilities maintenance grant – Patric looking into to be us
- December 4th, 2026 Colorado Gives Day, look into for Giving and put out on our social media platforms.

6. **Adjourn:**

- Motion to adjourn at 5:32 by Phillip Lintner
- Second by Patrick Foley
- Unanimously approved.