

Colorado Springs Charter Academy

At CSCA we believe in fostering an environment that will maximize our children's ability to learn and grow. A very important part of this is our commitment to provide a uniform policy that promotes equality, modesty, unity, respect for self, and respect for others. We designed our guidelines to not only fulfill these goals, but to also minimize cost to parents by keeping the uniforms simple while offering versatility. CSCA parents place a high value in these standards and strive to make sure all school policies are followed. Please read the following uniform policy. If you have any questions please contact one of the parents on the uniform committee.

Amy Babcock
719.574.5255

ababcock@cscharter.org

John Tubiolo

jtubiolo@cscharter.org

Jenny Schwertfeger

719.380.0608

jjbms@msn.com

Uniform Policy 2010-2011

Uniforms are mandatory for all CSCA students. Uniforms must be worn during school hours, including field trips, except under special circumstances or as announced.

Where to purchase uniforms

CSCA works with 3 vendors to make purchasing uniform items easier. All uniform items can be obtained from these vendors however you may purchase some of these items at your local clothing store as long as the uniform guidelines are followed exactly. Please read the policy closely to see which items are approved for local purchase. **Any items purchased that do not meet the uniform guidelines will not be permitted.**

Approved Vendors

(ONLY purchase items that CSCA has approved)

1) **French Toast**

- They produce a decent quality clothing line that is economical.

Contact Information: www.frenchtoast.com

Source Code (school code) is **QS5EIBE**

2) **JCPenny (IZOD)**

- They produce a good quality clothing line at a moderate price.

Contact Information: www.izoded.com

JC Penny In-store Catalog

Source Code (school code) is **890320187**

3) **Lands' End**

- They produce a high quality, durable clothing line but their pricing is high.

Contact Information: www.landsend.com/school

Preferred School Code is **900103011**

Logo Code is **0583676K**

4) **Wal-Mart**

www.Walmart.com

General Rules

1. Hair

- Hairstyle and color must be conservative in nature.
- Boys' hair shall not extend below the top of the shirt collar in back or the eyebrows in front. It shall not be worn in a ponytail, Mohawk, oiled, or spiked.
- Hair extensions and beads in the hair are not permitted.
- Hair may be dyed only in naturally occurring colors.
- Girls may wear their own color-coordinated hair accessories in addition to those available from the uniform company.

2. General Appearance

- Make-up or nylon stockings may **NOT** be worn.
- Students must present a neat appearance.
- Shirts must be worn tucked inside the pants, skirts, skorts, scooters or shorts.
- Pants may not have holes in the knees or elsewhere.
- Items with stains will need to be replaced.
- All pants must be worn at the waist and the hem may not extend past the heels.
- Tattoos and body piercings, other than girls' post earrings, are not allowed. This includes temporary tattoos. Boys may not wear earrings. *Girls may wear small, post earrings only.* No Dangling, No Hoops.
- Light colored nail polish is acceptable. Dark or bright colors are NOT allowed.

3. Outerwear

- Outerwear that is not considered an approved uniform item may not be worn in the classroom.
- Boots are NOT allowed except snow boots, which **MUST** be changed before entering the classroom.
- Hats are NOT allowed in the school building, even with school logo.

Approved BOY Items

Please note that the uniform list is comprehensive to suit the needs of all CSCA families. You are NOT required to purchase this entire list. See below for a list of the minimum items *required* to meet the uniform standards.

Minimum Uniform Purchase

Boys:

- Shorts or Pants (pleated, flat front, or chino)
- Polo and/or Oxford Shirts
- Tennis Shoes
- Belt

(See below for individual item guidelines)

Pants/Shorts (boys)

- *Must be replaced if holes develop in the knees or elsewhere. **No False Pockets, No Cords, No Cargo (side) Pockets, No Big Buttons, No Side Zippers, No Logos or Decorations.***

<u>Items</u>	<u>Color</u>	<u>ONLY Approved Vendors</u>
Pleated <u>or</u> Flat Front <u>or</u> Twill <u>or</u> Chino Pants	Navy <u>or</u> Khaki	Where Available
Flat <u>or</u> Pleated Front <u>or</u> Twill <u>or</u> Chino Shorts	Navy <u>or</u> Khaki	Where Available

Approved BOY Items Cont.

Shirts (boys)

- *Must be solid color, no visible logos, no pockets, or decorations, plain collar only.*

<u>Items</u>	<u>Color</u>	<u>ONLY Approved Vendors</u>
Polo (long or short sleeves)	Navy <u>or</u> Red <u>or</u> White	Where Available
Oxford (Long or Short Sleeve)	White	Where Available
Turtleneck/Mock Turtleneck	Navy <u>or</u> Red <u>or</u> White	Where Available

Outerwear (Boy optional)

- *Solid color only. Only approved outerwear allowed in classroom. No lace or decorations. Zippers or Buttons OK.*

<u>Items</u>	<u>Color</u>	<u>ONLY Approved Vendors</u>
Cardigan Sweater (Crewneck or V-neck)	Navy <u>or</u> Red <u>or</u> White	Where Available
Sweater Vest (V-neck)	Navy <u>or</u> Red	Where Available
Fleece with school logo	Zipper Jacket ONLY Navy <u>or</u> Red	Lands' End
Sweatshirt with school logo	Crewneck/Hooded Zipper Navy <u>or</u> Red	Lands' End

Belts

- *No decorations, must be worn if belt loops are present on clothing. Buckles must be plain. Belts are optional for Kindergarteners.*

<u>Items</u>	<u>Color</u>	<u>ONLY Approved Vendors</u>
Belt, braided or solid	Navy <u>or</u> Brown <u>or</u> Black	Where Available

Socks

- *Socks should be solid colors, no decorations, no characters, no patterns. Socks must be worn at all times.*

<u>Items</u>	<u>Color</u>	<u>ONLY Approved Vendors</u>
Socks	White <u>or</u> Navy <u>or</u> Red <u>or</u> Black <u>or</u> Brown	Where Available

Shoes

- *Shoes must be worn at all times. Dress or Tennis shoes only. No CROCS/Sandals/open toed shoes. No boots for all day wear. Tennis shoes may not have lights, characters, prints, decorations, neon colors, etc. Tennis shoes required for Gym.*

<u>Items</u>	<u>Color</u>	<u>ONLY Approved Vendors</u>
Dress Shoes	Black <u>or</u> Brown <u>or</u> Navy	Where Available
Tennis Shoes	<u>Base Color:</u> White, Brown, or Black, <u>Accent Color(s):</u> Should be conservative and MUST complement the uniform	Where Available

Tie (optional)

- *Boys only.*

<u>Items</u>	<u>Color</u>	<u>ONLY Approved Vendors</u>
Dress Tie	Navy <u>or</u> "Navy & Red Plaid"	French Toast

Approved GIRL Items

Please note that the uniform list is comprehensive to suit the needs of all CSCA families. You are NOT required to purchase this entire list. See below for a list of the minimum items *required* to meet the uniform standards.

Minimum Uniform Purchase

Girls:

- Pants and/or Jumper and/or Skirt
- Polo and/or Oxford and/or Plain Collar Peter Pan Shirts
- Socks/Tennis Shoes
- Belt

(See below for individual item guidelines)

Pants/Shorts (girls)

- *Must be replaced if holes develop in the knees or elsewhere. No False Pockets, No Cords, No Cargo (side) Pockets, No Big Buttons, No Side Zippers, No Lace, No Logos or decorations.*

<u>Items</u>	<u>Color</u>	<u>ONLY Approved Vendors</u>
Pleated <u>or</u> Flat Front <u>or</u> Twill <u>or</u> Chino Pants "Young Women", "Feminine Fit", "Skinny Pant"	Navy <u>or</u> Khaki	Where Available
Flat <u>or</u> Pleated Front <u>or</u> Twill <u>or</u> Chino <u>or</u> Bermuda Shorts	Navy <u>or</u> Khaki	Where Available

Jumpers

- *Only purchase these specific items noted below. Hemline may NOT be shorter than 2" above the knee.*

<u>Items</u>	<u>Color</u>	<u>ONLY Approved Vendors</u>
Pleated Hem Jumper <u>Or</u> Twin Buckle Tab Jumper	Navy <u>or</u> Khaki	French Toast
Side Pleat Jumper <u>Or</u> Solid Jumper	Navy <u>or</u> Khaki <u>or</u> "Classic Navy Large Plaid" (only Plaid Option Authorized)	Lands' End
Girls Jumper	Navy <u>or</u> Khaki (No Plaid Option Authorized)	JCPenny

Skirts/Skort

- *Only purchase these specific items noted below. Hemline may NOT be shorter than 2" above the knee.*

<u>Items</u>	<u>Color</u>	<u>ONLY Approved Vendors</u>
Pleated Skirt	Navy <u>or</u> Khaki <u>or</u> Navy/Red Plaid Classic Navy Large Plaid	JCPenny French Toast Lands' End
A-Line Skirt	Navy <u>or</u> Khaki <u>or</u> Classic Navy Large Plaid	Lands' End
Kick Pleat Skirt	Navy <u>or</u> Khaki	French Toast
Long Straight Skirt	Navy <u>or</u> Khaki	French Toast
Skort/Scooter		
Kick Pleat	Navy <u>or</u> Khaki	French Toast
Side Pleated	Navy <u>or</u> Khaki	French Toast
Two –tab	Navy <u>or</u> Khaki	French Toast
Three-button	Navy <u>or</u> Khaki	French Toast
Pleated Skort	Classic Navy Large Plaid	Land's End

Chino Skort (NOT Stretch)	Navy <u>or</u> Khaki	Lands' End
----------------------------------	-----------------------------	-------------------

Shirts (girls)

- *Must be solid color, no visible logos or decorations, plain collar only. No Ruffles, No Lace, No Trim, No embellishments, No False Pockets, No Big Buttons.*

<u>Items</u>	<u>Color</u>	<u>ONLY Approved Vendors</u>
Polo (long or short sleeves)	Navy <u>or</u> Red <u>or</u> White	Where Available
Oxford (Long or Short Sleeve)	White	Where Available
Turtleneck/Mock Turtleneck	Navy <u>or</u> Red <u>or</u> White	Where Available
Peter Pan Collar Blouses <u>plain collar only</u> , Long or short sleeve	White	Where Available

Outerwear (Girl optional)

- *Solid Color only. Only approved outerwear allowed in classroom. No lace or decorations. Zippers or Buttons OK.*

<u>Items</u>	<u>Color</u>	<u>ONLY Approved Vendors</u>
Cardigan Sweater (Crewneck or V-neck)	Navy <u>or</u> Red <u>or</u> White	Where Available
Fleece with school logo	Zipper Jacket ONLY Red <u>or</u> Navy	Lands' End
Sweatshirt with school logo	Crewneck/Hooded Zipper Red <u>or</u> Navy	Lands' End

Belts

- *No decorations, must be worn if belt loops are present on clothing. Buckles must be plain. Belts are optional for Kindergarteners.*

<u>Items</u>	<u>Color</u>	<u>ONLY Approved Vendors</u>
Belt, braided <u>or</u> solid	Navy <u>or</u> Brown <u>or</u> Black	Where Available

Socks/Tights

- *Socks or Tights should be a solid color, no decorations, no characters, and no patterns. Socks must be worn at all times. Leggings (no feet) are NOT allowed. Knee highs are OK.*

<u>Items</u>	<u>Color</u>	<u>ONLY Approved Vendors</u>
Socks and Tights	White <u>or</u> Navy <u>or</u> Red	Where Available

Shoes

- *Shoes must be worn at all times. Dress or Tennis shoes only. No CROCS/Sandals/open toed shoes. No boots for all day wear. Tennis shoes may not have lights, characters, prints, decorations, neon colors, etc. Tennis shoes are required for Gym. Shoes may have up to a 1-1/2" heel.*

<u>Items</u>	<u>Color</u>	<u>ONLY Approved Vendors</u>
Dress Shoes	Black <u>or</u> Brown <u>or</u> Navy <u>or</u> Red	Where Available
Tennis Shoes	Base Color: White, or Brown, Black, Accent Color(s): Should be conservative and MUST complement the uniform	Where Available

Parents Tips

- 1) If you are not sure if an item complies with the uniform policy you have several options. 1) Contact a parent from the uniform committee (contact info on the front page of this policy)- they can answer questions or walk you through online ordering. 2) Keep the tags on until you can have someone from the uniform committee look at them. 3) Ask a CSCA parent who does not get uniform violations to help you. 4) Look at the uniform exhibit on the bulletin board in the CSCA lobby
- 2) Buy the minimum amount of clothing needed to comply with the uniform policy for the first month. There are numerous sales after the first month of school.
- 3) French Toast is the most economical vendor however if your child tends to be rough on clothing consider purchasing a higher quality, more durable clothing line like Lands' End. Consider replacement costs in your initial expenditure.
- 4) Make sure you are purchasing the CORRECT items. Non approved items will not be allowed to be worn at school and you will be responsible for purchasing the correct items.
- 5) Some classrooms can become chilly. Be prepared with CSCA approved outerwear.
- 6) *Missing Belts* are one of the biggest items cited for uniform violations. Backups recommended.
- 7) Dress shoes are NOT allowed in gym class. Students are expected to be prepared to participate in physical activity. Proper footwear (tennis shoes) is required to maintain good grades.

Disciplinary Policy

Each time one of your students arrives at school and is not in compliance with the school uniform policy they will be issued a "Uniform Violation" that will be brought home to be signed and returned the next day. There are consequences for each violation as noted below.

1st Violation- Written Violation sent home.

2nd Violation- Parents receive a call from a member of the uniform committee.

3rd Violation- Parent will be asked to bring the appropriate item to the school to fix the violation.

4th Violation- Parent will meet with the uniform committee.

5th Violation- Parents will meet with the Head of School.